

## Power Capacity Change Form

You can ask your electrician to assist you with the completion of the form, or have them complete the form on your behalf.

|                                    |  |        |      |
|------------------------------------|--|--------|------|
| <b>Part 1: Customer Details</b>    |  |        |      |
| Account Number                     |  |        |      |
| Name                               |  |        |      |
| Contact Number                     |  |        |      |
| Email Address                      |  |        |      |
| <b>Part 2: Site Details</b>        |  |        |      |
| Unit Number                        |  |        |      |
| Street Number                      |  |        |      |
| Street Name                        |  |        |      |
| Suburb                             |  |        |      |
| City/Town                          |  |        |      |
| <b>Part 3: Electrician Details</b> |  |        |      |
| Name                               |  |        |      |
| Company                            |  |        |      |
| Contact Number                     |  |        |      |
| Email Address                      |  |        |      |
| <b>Part 4: Inspector Details</b>   |  |        |      |
| Name                               |  |        |      |
| Company                            |  |        |      |
| Contact Number                     |  |        |      |
| <b>Part 5: Connection Details</b>  |  |        |      |
| ICP Number if known                |  |        |      |
| Connection Type                    | Residential/Commercial                           |        |      |
| Proposed Phase                     | 1/2/3  |        |      |
| Proposed Max fuse size (Amps)      | 15/20/30/32/40/60/63/100/150/200/250/300/350/400 |        |      |
| Date Work Required                 |  |        |      |
| <b>Part 6: Delivery of the CTs</b> |  |        |      |
| CT Bore Size                       | mm W x   | mm H x | mm D |
| Delivery address                   |  |        |      |
| Company                            |  |        |      |
| Attention to                       |  |        |      |

### Here's our step-by-step guide for capacity change.

1. We send the above information to the network company.
2. The network company will assess your connection requirements and get back to you within 10 working days, to let you know the connection point and phasing requirements. If the service cable is not running to the designated connection point, or if the allocated phasing is not installed, you may incur additional costs to rectify the situation and may be liable for any costs or expenses incurred by the network company.
3. Construction of your service main can be done by your electrician. Your electrician needs to notify us if metering related work is required.
4. We request a meter company to organise with the inspector for the connection to be inspected and certified. If the meter needs to be resealed and recertified with a capacity change, there will be \$240 per meter cost, and additional fees may apply for other related services such as after hours or asbestos work.
5. A turndown fee of \$85 will be charged if the site is not ready or the job is cancelled due to the wrong type of installation requested on the installation date.